

MEMORANDUM



Date: May 18, 2021

From: Art Carter, Chief Local Elected Official

To: **Local Elected Officials**

Mr. Marty Brewer

Mr. Robert Keeney

Mr. John Meyers

Mr. Russ Podzilni

Mr. Jack Sauer

RE: **Southwest Wisconsin Counties Consortium (SWCC) Meeting Notice**

Tuesday, May 25, 11:30 a.m. to 1:00 p.m.

This meeting will be a conference call.

Call-in Number: **1-888-273-3658**

Access Code: **3107524**

The next meeting of the Local Elected Officials, Southwest Wisconsin Counties Consortium is scheduled for Tuesday, May 25, 2021, at the time and location listed above. The agenda for the meeting is included for your review.

All county board chairs are urged to attend the meeting. If you cannot attend, please arrange for an alternate to represent your county.

If you are unable to attend the meeting, please contact Katie Gerhards at k.gerhards@swwdb.org or (608) 314-3300 two days prior to the meeting date.

SWWDB is an equal opportunity employer and service provider. Upon advance request, reasonable accommodations will be made for persons with disabilities. If special accommodations are needed, please contact Katie Gerhards (k.gerhards@swwdb.org) or (608) 314-3300 at least two days prior to the meeting.

A proud partner of the  American Job Center network

Southwest Wisconsin Counties Consortium

Updated 5/19/2021

Tuesday, May 25 2021

11:30 a.m. to 1:00 p.m.

Conference Call Dial-In Instructions:

Call-in Number: **1-888-273-3658**

Access Code: **3107524**

Agenda

1. Approval of Agenda – (Action)

Approval of the May 25, 2021 meeting agenda is requested.

2. Approval of Minutes – (Action)

Minutes of the Southwest Wisconsin Counties Consortium (SWCC) meeting held on February 23, 2021 are contained in [Enclosure 1](#). Approval meeting minutes is requested.

3. Program Year 2020-21 Financial Reports, Quarter 3 – (Action)

Danielle Thousand will share the SWWDB financial statements representing a draft of the financial condition of the organization through March 31, 2021. The following reports are submitted for review and consideration:

- Balance Sheet – [Enclosure 2](#)
- Statement of Operations – [Enclosure 3](#)

Additionally, SWWDB receives grants and contracts throughout the year that either increase or reduce the originally approved fiscal year budget. Budget modifications for the current program year are listed in [Enclosure 4](#).

Approval of the Program Year (PY) 2020-21 financial statements and budget modifications for PY 2020-21 is requested.

4. Board Member Applications – (Action)

None.

5. Program Year 2021-22 WIOA Title 1 Allocations – (Action)

The Department of Workforce Development (DWD) released the Program Year 2021-22 allocations ([Enclosure 5](#)) with the local areas on May 12, 2021. The Southwest Workforce Development Area (WDA 11) is seeing an increase in all three (3) programs: Adult, Dislocated Worker and Youth. Rhonda Suda will discuss the allocations shown in the table below.

State Allocation						
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Change</u>	<u>% Change</u>
Youth	\$11,197,879	\$10,091,692	\$9,204,676	\$12,040,412	\$2,835,736	30.81%
Adult	\$9,671,276	\$8,714,035	\$7,944,787	\$10,403,176	\$2,458,389	30.94%
Dislocated Worker	\$11,769,133	\$11,431,285	\$11,212,132	\$11,939,631	\$727,499	6.49%
Wagner Peyser	\$11,632,564	\$11,469,141	\$11,531,892	\$11,423,220	(\$108,672)	-0.94%
WF Info Grant	\$615,232	\$615,121	\$608,159	\$606,266	(\$1,893)	-0.31%
SWWDB Shares						
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Change</u>	<u>% Change</u>
Youth	4.08%	3.79%	3.75%	5.13%	1.38%	36.80%
Adult	3.99%	3.71%	3.67%	5.12%	1.45%	39.51%
Dislocated Worker	4.46%	3.86%	3.74%	5.66%	1.92%	51.34%
SWWDB Funding						
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Change</u>	<u>% Change</u>
Youth	\$388,124	\$325,436	\$293,022	\$453,388	\$160,366	-10.00%
Adult	\$325,148	\$274,980	\$247,579	\$523,655	\$276,076	-10.00%
Dislocated Worker	\$315,052	\$264,420	\$251,772	\$405,826	\$154,054	-4.80%

Approval of the Program Year 2021-22 WIOA Title 1 Allocations is requested.

6. Program Year 2021-22 Organizational Budget - (Action)

SWWDB administration has received funding notifications from almost all agencies. Rhonda Suda and Danielle Thousand will discuss the Program Year 2021-22 budget ([Enclosure 6](#)).

Approval to accept SWWDB's Program Year 2021-22 budget is requested.

7. Request for Proposals – WIOA One-Stop Operator and Workforce Services Provider – (Action)

(Updated 05/19/2021)

Rhonda Suda will review the results of the Spring 2021 Workforce Innovation and Opportunity Act (WIOA) procurement.

Approval of the selection for One-Stop Operator.

Approval of the selection for WIOA Service Provider.

8. 2021 Monitoring – (Information)

The Department of Workforce Development (DWD) completed monitoring on May 20, 2021, and will share the results within the next 60 days. Rhonda Suda will share the comments from the May 20, 2021 exit conference.

9. Save the Date: Virtual Governance Training – Part 2 (Information)

The Department of Workforce Development (DWD) will continue hosting Workforce Innovation and Opportunity Act (WIOA) governance information sessions for Board Chairs and local elected officials. The training was conducted on May 5, 11, and 19, 2021. Time permitting, Rhonda Suda will review the information provided at the May 5 meeting ([Enclosure 7](#)) with members and answers questions.

10. Job Center Reopening Plans – (Information)

Rhonda Suda will provide an update regarding plans to re-open the job centers.

11. Leased Employee Program – (Information)

SWWDB has maintained a leased employee program for several years. The program has been primarily serving local county governmental entities and non-profits who are in need of limited-term employees. All employees placed through this program have access to all SWWDB benefits, which are determined by their full- or part-time status.

Danielle Thousand will provide an update on SWWDB's leased employee program (**Handout 1**).

12. Adjournment

The next meeting of the Southwest Wisconsin Counties Consortium is tentatively scheduled for August 24, 2021.